

# ST MARY'S BRYANSTON SQUARE

## Church of England Primary School



Tuesday 2<sup>nd</sup> September 2014

Dear parents and carers,

Welcome back! I hope you have all had a wonderful break. I am sure your child will quickly settle into his/her new class, ready to start the school year.

As we start, I wanted to give you a few reminders, as well as informing you of some changes for this year:

- **Starting on time:** please remember that lessons start at 9.00 and your child should be at school before 9.00 ready to begin the day. By the time the church bell rings, your child should already be at school. This is a crucial time in the school day with phonics lessons (which are short but extremely important) and 'fix it time' (a crucial part of the school's marking scheme to help your child improve his/her work) taking place. Being present for this part of the day can make all the difference to your child's learning.
- **Supervision of children:** please ensure that an adult (either you, or another adult the school knows about) brings your child to school, and collects him/her, unless your child is in Year 5 (and lives locally) or Year 6, and you have spoken to the school giving permission for your child to travel alone. We ask you to stay with your children in the playground until school starts. Children in Breakfast Club or After School Club will be supervised as usual.
- **Items from home:** please check that your child isn't bringing a mobile phone, money or toys into school as these can easily get lost or damaged causing upset. Children who travel to school alone (see above) may bring a mobile phone but this must be left in the school office, and a mobile phone agreement needs to be completed. Any money should be given directly to Ms Cahill in the office, in a clearly marked envelope. Toys should only be brought into school for a special occasion, such as a teddy bear's picnic, or a 'show and tell' session, and should be given to the teacher to look after when not in use.
- **Reading at home:** please read with your child as often as you can at home, and encourage older readers to read independently too. We have lovely new Reading Diaries, which are full of useful information for helping your child at home. Please speak to Mrs Leith, Mrs Rickett or your child's classteacher if you would like any help at all with home reading.
- **Homework:** we are planning to make some changes to the homework your child receives, which you should start to see as the term progresses. Please encourage

Headteacher: Emily Norman | Deputy Headteacher: Toni McSherry

Finance Officer: Bruce Manson | Senior Administrative Officer: Breedha Cahill | Administrative Assistant: Tara Lo

Enford Street, London W1H 1DL | Telephone: 020 7641 4130 | Fax: 020 7641 5438 | Email: [office@bryanston.net](mailto:office@bryanston.net)

your child to complete his/her homework, and support him/her as much as you can. We are very happy to give you help with this and are looking at starting up some homework clubs.

- **School Uniform:** please ensure your child comes to school looking smart and ready to learn! A full list of the required uniform is on our website, or can be requested from the office. Please also ensure that all uniform is clearly labelled.
- **Friday Assembly:** we are slightly changing Friday's assembly to include the whole school community and to take the opportunity to praise children's individual achievements. Each class will present on a rota (as before), but for around 5 minutes. The remainder of the assembly will provide time for whole school Golden Certificates and awards for e.g. attendance and musical or sporting achievements. All parents are invited to attend, if they would like to, and we hope this will be a really special way for everyone to finish the week. The assembly starts at 2.45.
- **Building work:** thanks to funding from the Diocese, we have been able to refurbish Year 2, Year 1's toilets, and the outside playground toilets. We hope you will appreciate the difference!
- **Staffing:** at the end of last term, we sadly said goodbye to Mr Carroll, Ms Landau, Ms Lindsay and Mr Manson. We are welcoming Mr Joshua Angell to our team this year.
- **Questions or concerns:** if you have any questions or concerns about your child's learning, please speak first of all to your child's classteacher. You may also like to speak to Mrs Leith, our Learning Mentor, who provides an invaluable bridge between home and school. She is now in the office behind the main school office, with Mrs McSherry. I am usually available on the playground gate each day, but if you have spoken already to the classteacher and Mrs Leith or Mrs McSherry and would like a more formal meeting with me, please call Ms Lo in the school office to arrange this. I am now upstairs, next to Year 5! Any other queries, please speak to Ms Lo or Ms Cahill in the school office. We are all here to help.

We are really looking forward to a great year ahead at St Mary's, and are so pleased that you are part of our community.

All best wishes

*By Norman*

Miss Emily Norman  
Headteacher